

Minutes of Whitwick Patient Participation Group, 19th April 2018

DATE OF NEXT MEETING: Thursday July 5th, 2pm. Health Education Room

1. Present: Paul Siddals, Karin Siddals, Jenny Toal, Lou Carter, Mike Kirkman, Roy Hill.

Apologies: Mirabel Wilton, John Wilton, Hugh Perkins, Celia Foskett, Bob Reddington, Sarah Chalmers (Sarah emailed very helpful notes for the meeting).

2. Minutes of last meeting 11th January were agreed.

3. Matters Arising. An extra clinical room is being organised and the S106 money will pay for some of it. Cleaning problems are being pursued with NHS Property. PPG Minutes are on the website. **Karin to ask Sarah what happened about the Green Tubs Initiative.**

4. Practice news. Appointments have reverted to normal. There is a move towards extending surgery hours from October, although this may be in conjunction with other NWL practices. The practice now has a Facebook presence to widen communication with patients. The practice has been randomly chosen for Quality Outcomes Framework Auditing on 25th April.

All staff are undertaking training and skills development. Sarah Sutton has completed her assignments for diplomas in asthma and diabetes. Sarah S and Tracy will be attending infection control training for the practice in June. Sarah C attended for General Data Protection Regulation training, and patient information about this will be available soon. The practice is to begin to train/host pre-registration clinical pharmacists in partnership with Masons Chemists. Sarah C is undergoing training for clinical research, and the practice is hoping to pursue more trials/research.

5. Housing development using access through the car park. Many strong written representations were made against and Sarah spoke well at the Planning Meeting. Nevertheless, planning permission was granted. The landowner has now asked for permission to widen the current access from our car park. NHS Properties will send a letter to Mr. Knapp telling him that he has no right to do that. Construction vehicles are not allowed to park in the car park or on the access way. NHS Properties have asked that any problems be reported to them. The matter of placing household waste and recycling for disposal on the carpark or footpath has not been addressed. **Lou to discuss access widening with James Allen at NHS Properties.**

6. Slips, Trips and Falls. Roy attended a LCC workshop concerning falls, and safety devices to alert help on 2 April. There are sophisticated ways of monitoring people that are being rolled out. Measuring propensity to fall could be part of a check-up for the vulnerable. **Paul to add "falls check-ups" to next agenda.**

Roy has organised a public advice evening on falls prevention, targeted at those at risk and their carers. It will be at Whitwick Park Hall on 7th June from 7pm-9pm. Karin has placed an advert in The Voice. **PPG members to collect A4 posters and flyers from Roy and distribute in line with Roy's email. Also arrive at 6.45pm on 7 June to help set up.**

7. West Leicestershire PPG Network. Minutes from the meeting on 18th Jan were circulated. At the meeting on 11th April, WLCCG forecast that they will overspend by £1.6m, despite strong financial control. This is because increased demand is exceeding income. NHS England will require £21m of additional efficiency saving for 2018/19. Safety, quality, outcomes and mental health will be prioritised and savings will be made in discretionary spending. W Leics, E Leics and Leicester City will share management functions with a single board and chief executive. Grants to the Federations and charities will diminish, although core contracts will be renewed. SystemOne will be the IT system. The difficulty of organising care for patients with several serious conditions is becoming recognised.

8. Proof-reading Practice's Standard Letters. Sarah has circulated some copies of Standard Letters. Bob, Mike and Paul have sent in comments. **Members to send comments to Sarah for her to decide on amendments.**

9. NWL Locality PPG 29.1.2018. Minutes have been circulated. The NWL GP's Federation continue to provide Saturday morning GP session at Coalville Hospital accessed through 111. The Federation has acquired additional funding from NHS England to support practices. **Sarah to investigate if some of this could help fund an additional clinical room.**

10. Medicines Optimisation Innovation Event (2.5.18 Nottingham) was agreed to be important, but those present were already committed. **Paul to send out an email asking those absent if they could attend.**

11. Loughborough Urgent Care Centre have now timetabled some future meetings. **Jenny to circulate the last and all future minutes a.s.a.p.**

12. PPG self-appraisal 2017 and objectives for 2018 are now agreed and on the website.

13. Patient Questionnaire. **Jenny to circulate draft questionnaire a.s.a.p.**

14. Payment for PPG events using personal bank accounts. This is undesirable, but we cannot have a PPG bank account. This is because we have no cash, as the parish council grant for the public event is immediately spent on the room and publicity. **Paul to discover how other PPGs manage this and include on next agenda.**

Roy has a 10p surplus from organising falls event. The grant from Whitwick Parish Council=£60. Expenditure=£59.90 (£25 Hire of hall, £15.95 A4 posters, £18.95 A5 leaflets). Future events should get quotes before asking for the grant. **Roy to give the 10p to a worthy cause.**

15. Integrated Local Care- Issues include GP's working more closely with community nursing and adult social care, and dementia support. **Jenny to circulate minutes. Paul to include on future agendas.**

16. More members for PPG. Only 6 members could attend today. **Paul to suggest to the doctors that we need 3 more members.**

Paul to book room for NEXT MEETING JULY 5th.

Terms of Reference of Whitwick Health Centre PPG, Drs. Virmani and Bedi.

1. Contribute to practice decision-making and consult on service development and provision.	8. Give feedback to NHS trusts on consultations,.
2. Provide feedback on patients' needs, concerns and interests.	9. Liaise with other PPG's in the area
3. Challenge the practice constructively whenever necessary	10. Appoint a chair and secretary annually.
4. Communicate information about the community which may affect health care.	11. Attend Annual Practice Appraisal.
5. Give patients a voice in the organisation of their care.	12. Help prepare patient questionnaire.
6. Promote good health and high levels of health literacy by encouraging and supporting activities within the practice and promoting preventive medicine.	13. Contribute to practice action.
7. Influence the provision of secondary health care and social care locally.	

SLIPS, TRIPS AND FALLS

INFORMATION AND ADVICE EVENING

Free to anyone

Thursday 7th June, 7pm - 9pm, 2018

PARK HALL, WHITWICK

In the park, off North Street Whitwick, (near Masons)

Come if you, or someone you care for, may be at risk of falling

Speakers From:

- Leicestershire County Council
- NHS
- How to identify potential hazards in a home likely to cause a fall especially to the elderly
- The resources available, if needed, to try to prevent falls in and around a home
- The impact on the NHS and Local Authority of a person having a fall in their home
- And many more of your Questions
(Please bring your question on a post card)

Organised by Whitwick Patient Participation Group

Supported by Whitwick Parish Council